

URGENT REQUIREMENT

Project Coordinator (2 positions)

Centre for Social and Behaviour Change Communication (SBC³) is a Section 8 (non-profit) Public Company, focussing on developing and implementing SBCC based programs. SBC³ is a UNICEF Partner organisation and has been implementing SBCC based strategies to End Child Marriages in Maharashtra.

There are three vacancies currently in our Districts Project team for this UNICEF funded project: Project Coordinators.

These posts are exclusively for native Marathi speakers currently living in the State. Outstanding command of spoken and written Marathi and conversational English are essential. Non-Marathi candidates will not be considered.

Website: www.centreforsbcc.org

Position Code: Project Coordinator, Jalgaon and Latur

- a. Title: Project Coordinator
- b. No. of Posts: Two (2).
- c. Location: Jalgaon (1) and Latur (1). (If you cannot relocate, please do not apply)
- d. Timing: Full time position, 5 day week.
- e. Qualifications: Post Graduate in Social Work.
- f. Experience: 2-3 years' experience in related cause area.
- g. Age: Between 26 and 30 years.
- h. Date for Joining: Immediate.
- i. Roles and Responsibility:
 - Manage project deliverables, for ending child marriages, adolescent empowerment and gender transformative programs, in districts of either Jalgaon or Latur. When needed, you may also be required to assist the Sr Project Coordinator/District Project Team Head in other districts of either Nashik/Dhule or Solapur/Darashiv (Osmanabad).
 - Accountable for Project deliveries in districts: advocacy with District Administrations, conduct Meets/Orientations/TOT workshops in Districts, work closely with District Administrations /District Task Force, with outcome of implementation of costed District Action Plan (DAP) for the SAKSHUM Program to end Child Marriages, Work with ECM Champions in each department and ensure MIS data is collated and from all departments, , engage youth under. The SAKSHUM Yuva Shakti program and ensure SAKSHUM Diwas is conducted in targeted villages, engage frontline workers and other community stakeholders, work with local ngos and deliver classroom delivered programs in schools across the district, document and report periodically.
 - Extensive travel within the districts is involved. (candidates who cannot travel should not apply)
- j. Skills and Competencies: This is an important position and will deal directly with the highest echelons of the District Administrations. Strong levels of initiative and drive with proven team working and human relationship skills are necessary. Excellent computer skills with Word/PowerPoint and Excel are essential. Command over

spoken and written Marathi is mandatory. Willingness and ability to travel across Districts.

- k. Remuneration: Remuneration will be between Rs. 30,000 and Rs. 45,000/- per month subject to qualifications and experience.
- l. Reporting to: To Sr Project Coordinator/District Project Head and operationally to the Managing Director.

IMPORTANT:

1. All employment for the project are subject to continuance of project funding.
2. Candidates will need to use their own personal laptops for the project work. Allowance will be provided for Mobile and Internet.
3. Interested candidates please send us your CV by email, **before 25th December**, to "contact@centreforsbcc.org" with the subject line marked with the Position Code as applicable for the post: **Project Coordinator, Jalgaon or Project Coordinator Latur.**
4. **IMPORTANT:** These position are primarily for those currently located in the districts mentioned above or those willing to relocate immediately.

